



Steering Group Meeting

Minutes

Tuesday 13th December
2016

1. Steering Group Members:

Present

C. Sidebottom – RRSA Leader (HLTA), Mr Cooper (Head), Mrs Valentine, Klaudia – Yr 4, Grace B – Yr 5, Michael – Yr6, Enkeled – Yr6, Beatriz – Yr 5, Libby – Yr 6, Isaac – Yr 5

Absent

Elizabeth Yr 5, Ethan Yr 4

2. Minutes of 3/11/2016 were shared and agreed as a true account.

3. Whole School Charter. This will be displayed on the large noticeboard outside Mr Cooper's office. We have decided on 4 Articles which have been the most commonly chosen throughout school in the class charters. Children from various year groups are providing the steering committee with illustrations of these Articles and the steering group will decide on the best way these can be displayed. Beatriz, Michael and Isaac were also happy to do some illustrations.

4. Playground Charter. It was agreed at the meeting that we will work on the Playground Charter once we have finished the whole school charter.

5 Fundraising. Some good suggestions were made for fundraising. We have decided to organise a toy sale after Christmas, to sell toys which have been donated from families who no longer have use for them, as children will have received new toys for Christmas. Enkeled and Grace are going to write a letter to go out to families before Christmas, in case they have a premature clear out of toys.

Another suggestion was an after school story session, where members of the Steering Group will raise money by reading stories to groups of children after School.

Mrs Valentine has kindly donated a homemade Christmas cake to school, which is being raffled off to raise money for Unicef.

6. We went through the Audit and Action Plan, and changed some red actions to amber, and amber to green.

The only action which is currently 'red' is the Pupil Voice area to be added on the Website. Mrs Valentine is going to set up this tab within the RRSA section, and minutes from School Council meetings will be added to it.

Date of next meeting – Thursday 2nd February at 12.30pm in the Inclusion Room.