



Sacred Heart Catholic Primary School

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Headteacher: Mr M Cooper

Tuesday 14th September 2021

Dear Parents/carers

Welcome Ceremony - Wednesday 29th September 2021 at 4.30pm

On Wednesday 29th September 2021, we will be holding our annual 'Welcome Ceremony' at Sacred Heart Catholic Primary School. This celebration will provide an opportunity for our Year 6 children to formally welcome their buddies from Reception class to Sacred Heart. The service will start at 4.30pm and will last for around 30 minutes. This is the first whole class liturgical celebration the Reception children will experience and it always makes for a very memorable occasion.

I am delighted to say that this event will be our first school event with parents in attendance for over 20 months! However, we will be putting in place some risk management measures to keep the children, parents and staff as safe as possible.

1. All parents must book a **maximum of 2 places** via Wisepay – Trips and Visits tab.
2. The hall will be set out with two chairs next to each other (family groups) with a gap in-between.
3. Parents must wear a face-covering unless exempt.
4. No singing will take place as part of the ceremony.
5. Full cleaning after the event and sanitising upon arrival.
6. No 'gathering' afterward.
7. 30minute limit for the ceremony.
8. The event will be risk assessed using the 'LA event guidance' and will be shared with the LA team.
9. If any child in Reception or Yr6 tests positive for COVID in the 5 days before the event it will be moved to a virtual event.

Initially, only Reception class parents will be able to book a seat and these will be limited to two per family. From Friday 24th September, any free spaces will be made available to Year 6 parents. Finally, Year 6 children will remain in school at the end of the day until the end of the ceremony. Those Year 6 parents not in attendance will need to collect their child from the front of the school at 5.00pm.

If you have any questions about this celebration, please see Mrs Lopez, Mrs Wilson, Miss Spaven, Mrs Robertshaw or me.

Thank you for your continued support. .

Regards,

Mr Cooper
Headteacher



TeachFirst
Partner School



Together we live and learn, we play and pray